

**GOD'S GARDEN CHILD DEVELOPMENT CENTER
JOB APPLICATION FORM**

Instructions: Print clearly in black or blue ink. Answer all questions. Sign and date the form.

PERSONAL INFORMATION:

Full Name: _____ SSN _____

Street Address: _____ City, State, Zip Code: _____

Home Phone: _____ Cel Phone: _____ Email: _____

Are you eligible to work in the United States? Yes _____ No _____

If you are under age 18, do you have an employment/age certificates? Yes ___ No ___

Have you ever been convicted of or pleaded no contest to a felony? Yes _____ No _____

If yes, please explain: _____

Church Affiliation _____

POSITION/AVAILABILITY:

Position Applied For (circle one): Lead Teacher Teacher's Assistant Substitute Other _____

Days/Hours Available:

Monday _____ to _____ Thursday _____ to _____

Tuesday _____ to _____ Friday _____ to _____

Wednesday _____ to _____

What date are you available to start work? _____

EDUCATION:

Name and Address of School - Degree/Diploma - Graduation Date

Skills and Qualifications: Licenses, Skills, Training, Awards

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EMPLOYMENT HISTORY: Please provide information on all jobs held in the last five years. Use the back of this form if needed.

Present Or Last Position:

Employer: _____ Address: _____

Supervisor: _____ Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Hourly Rate or Salary: _____ Reason for Leaving: _____

Previous Position:

Employer: _____ Address: _____

Supervisor: _____ Phone: _____ Email: _____

Position Title: _____ From: _____ To: _____

Responsibilities: _____

Hourly Rate or Salary: _____ Reason for Leaving: _____

May We Contact Your Present Employer?

Yes _____ No _____

References:

Name/Title/Relationship/Address and Phone

I certify that information contained in this application is true and complete.

I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____

Date _____