

God's Garden Preschool

2025-2026



REGISTRATION INSTRUCTIONS

Registration for the 2025-2026 school year is now open and will remain open throughout the year as long as space permits. Please drop off your paperwork anytime between 8:00AM and 3:00PM daily or email it to us at godsgarden@horizonchurch.com. **All required documents and fees MUST be received to hold your child's spot.**

Please submit the following documents to REGISTER your child:

- Completed Registration Form
- Completed Parent Participation Agreement
- Registration Fee (\$300 per child)
- Emergency Form (please submit an updated form)
- Immunization Record (please submit a current copy – unless nothing has changed from your previous record that we already have on file)
- Birth Certificate (if we don't already have one on file)

Required Immunizations include:

- DtaP: minimum 4 shots
- Polio (IPV/OPV): minimum 3 shots
- Hib: minimum 3 shots
- Hep B: minimum 3 shots
- Hep A: minimum 2 shots
- Varicella: minimum 1 shot

Important Reminders:

- Tours between 9:00AM and 11:00AM Tuesday, Wednesday, & Thursday
- Tuition is due on the first of each month via www.brightwheel.com
- Check your spam folder in your email to make sure you haven't missed any important emails from godsgarden@horizonchurch.com.

God's Garden Child Development Center

Registration Form

2025-2026 School Year (updated 6/24/25)

***A non-refundable Registration Fee is due at registration (Via Brightwheel App)**

***All fees and tuition payments are non-refundable.**

Program Preference Mark the appropriate age (must be of age on or before Aug. 31)		Programs Offered *Full Day hrs are 8:45AM – 2:45PM on days/classes indicated. SNP is offered before school starting at 7:30AM and after school until 4:30PM	Monthly Payment (eldest child)	15% Sibling Discount (2 nd child)
<input type="checkbox"/>	Age Birthdate	Little Sprouts Toddler (2's & 3's) MWF morning 8:45AM – 11:45AM	\$460	\$395
<input type="checkbox"/>	Age Birthdate	Ladybugs Preschool (3's & 4's) MWF morning 8:45AM – 11:45AM	\$475	\$405
<input type="checkbox"/>	Age Birthdate	Rainbow Room Preschool (3's & 4's) M-F full day 8:45AM – 2:45PM	\$860	\$735
<input type="checkbox"/>	Age Birthdate	Butterflies Pre-K (4's & 5's) M-F morning 8:45AM – 11:45AM	\$645	\$550
<input type="checkbox"/>	Age Birthdate	Butterflies Pre-K (4's & 5's) M-F full day 8:45AM – 2:45PM	\$870	\$745
<input type="checkbox"/>	Age Birthdate	Sunshine Room Kindergarten Full Day M-F 8:45AM – 2:45PM	\$800	\$680
<input type="checkbox"/>	Age Birthdate	Preschool (3-5) Full Time M-F 7:30AM - 4:30PM	\$950	\$810
*Registration & Supply Fee – Per Child			\$300	\$255

I have read, understand, and agree to adhere to the GGDCDC childcare program and payment policies (see back).

Child's Name: _____ Nickname(s): _____

Gender: Male or Female Age: _____ DOB: _____ Potty Trained? Yes or No

Parent's Name(s): _____

Home Address: _____ Email: _____

Home Phone: _____ Cell Phone: _____

Employer: _____ Work Phone: _____

Parent/Guardian Signature _____ Date _____

Horizon Church Member? Yes or No Name of Home Church: _____

My family is looking for a home church and would like to be contacted by Horizon Church: Yes or No

CHAPEL T-SHIRT ORDER FORM

Every child that registers will receive a God's Garden Chapel T-shirt.

Please circle T-shirt size: Youth XS Youth Small Youth Med

God's Garden Child Development Center (GGCDC) 2025-2026 Parent Participation Agreement

Please read and initial the following statements. If you have questions, please do not initial any item until you have had your question answered by the GGCDC staff and understand it completely.

- ☐ I understand that all scheduled preschool programs must meet minimum enrollment requirements of 10 children or more and are subject to change or cancellation due to low enrollment.
- ☐ I understand that I must maintain updated medical information annually and be current on all immunizations required by the AZ Department of Health Services. **MY CHILD MAY NOT ATTEND GGCDC UNTIL THEY HAVE RECEIVED AN IMMUNIZATION RECORD OR EXEMPTION AFFIDAVIT.**
- ☐ I understand that registration & supply fees and paid tuitions are non-refundable and non-transferable under any circumstance. Registration & supply fees cover the cost of Chapel t-shirts, Administrative fees, Licensing fees, Teacher Training, and consumable curriculum supplies for your child's classroom including, but not limited to paint, paint brushes, paper, crayons, markers, glue, glitter, and other consumable curriculum supplies. These fees help us maintain the level of high-quality care that sets us apart from others.
- ☐ I understand that all tuition is based on a yearly amount and is payable in ten equal installments from August through May. Tuition is posted in Brightwheel monthly. Tuition payments are due on the 1st of the month. A 15% tuition discount will be applied to a second child enrolled in the same family. A 10% Discount may apply to families who wish to pay a full-year of Tuition in Advance by first day of school.
- ☐ I understand that tuition is due on the 1st of each month, August – May. Tuition is late if received after the 5th.
I understand that I will be assessed a \$15 late fee for payments received after the due date.
- ☐ I understand that I must pay tuition online via the Brightwheel App, monthly. I will have the option to pay via credit card or my bank account (There is a 2.9% fee for credit cards and a \$.90 fee for ACH payments). I will be able to set up autopayments monthly if I choose to do so. **NO CASH OR CHECK ACCEPTED.**
- ☐ I acknowledge receipt of the Parent Handbook, Back to School Information Packet, and Classroom Handbook. I understand it is my responsibility to read and understand all the information provided to me by GGCDC.
- ☐ I understand that GGCDC is not responsible for providing a year-end total of child care expenses. We will provide a Tax ID number and monthly receipts upon request.
- ☐ I understand that my child will be released **ONLY** to those individuals whose names are listed on the AZDHS health form. I understand it is my responsibility to add any additional approved individuals to the AZDHS health form before your child will be released to them.
- ☐ I understand that my child may be expelled or withdrawn from the program if he/she cannot benefit from the program or presents a danger to self or others as determined by teacher(s) and Director. God's Garden will do everything possible to prevent expulsion, including, but not limited to: requesting an observation from a therapist, creating a Behavior Support Plan, and providing me with access to resources, therapy, and/or training.
- ☐ I understand that a **30-day paid notice** is required if I decide to withdraw my child from the program. A withdrawal form must be completed 30 days prior to my child's last day. **REGISTRATION FEES AND PAID TUITION CANNOT BE PRO-RATED OR REFUNDED UNDER ANY CIRCUMSTANCE.**
- ☐ I give God's Garden my permission to use my child's photograph for classroom purposes.
- ☐ I give God's Garden my permission to use my child's photograph on Social Media (i.e., Facebook, Instagram)
- ☐ I give God's Garden my permission to use my child's photograph and/or name for publicity purposes.

Parent Signature _____

Date: _____



CDC/SGH# or name: _____

**Arizona Department of Health Services
Bureau of Child Care Licensing
Emergency, Information and Immunization Record Card**

Child's Name:	Date Enrolled:	Updated:
Home Address (#, Street, City, State, Zip Code):		Date Disenrolled:
Home Phone:	Date of Birth:	Sex: <input type="checkbox"/> male <input type="checkbox"/> female

Mother or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

Father or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

**I authorize the following individuals to collect my child from the facility in case of emergency or if I cannot be contacted:
(Pursuant to R9-5-304.B, at least two contact persons are required.)**

Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:

If Medical care is necessary, call:

Health Care Provider*	Name:	Contact Telephone Number:
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***A Health Care Provider is a physician, physician assistant or registered nurse practitioner.**

**In case of injury or sudden illness,
I request that this individual be called first:**

The following individual(s) may NOT remove my child from the facility:

Name(s):

Custody papers have been provided and are on file at the facility. ☐ yes ☐ no

Telephone Authorization Code (optional): _____

Immunization Information

(A licensee shall attach an enrolled child's written immunization record or exemption affidavit to the enrolled child's Emergency, Information and Immunization Record card.)

For information regarding current immunization requirements go to:

www.azdhs.gov/phs/immun/index.htm or contact the Arizona Immunization Program Office at (602)364-3630.

One of these items must accompany the EIIR card at all times:

<input type="checkbox"/>	Copy of current official documented immunization record attached
<input type="checkbox"/>	Religious Beliefs exemption form signed by parent/guardian attached
<input type="checkbox"/>	Medical Exemption form signed by physician and parent/guardian attached
<input type="checkbox"/>	Signed Laboratory Proof of Immunity form attached

Notification of immunizations needed sent to Parent(s) or Guardian(s):	mo /day/ yr	mo /day/ yr	mo /day /yr
Updated immunizations received and attached:	mo /day/ yr	mo /day/ yr	mo /day /yr

Medical Information

Is child allergic to food or other substances? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, describe symptoms, name foods or substances to be avoided, and the procedure to follow if reaction occurs:	
Is child usually susceptible to infections and if so, what precautions need to be taken? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, list precautions:	
Is child subject to convulsions and what should be our procedure if one occurs? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, specify procedure:	
Is there any physical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairment, hernia, etc.)? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, list precautions:	
Additional comments:	
Other special instructions:	

This Emergency Information and Immunization Record Card is accurate and complete, front and back, and was provided by:

Parent/Guardian PRINTED Name:	SIGNED Name:	DATE:

God's Garden 2025-2026 School Calendar

Updated 4/22/2025

July 28 – Staff Development Day (*First day back for Teachers*)

August 4 – Meet the Teacher

August 6 – **First Day of School**

August 13 & 14 - Chapel

August 18 – *Early Release Day (11:45AM)*

August 20 – **Fall Parent 101 Meeting**

August 22 – **Ice Cream Social**

August 27 & 28 - Chapel

September 1 – **No School** - Labor Day

September 10 & 11 – Chapel

September 17 & 18 – **Fall Picture Days**

September 22 – *Early Release Day (11:45AM)*

September 24 & 25 – Chapel

September 24 - **Curriculum Night**

October 6 - 13 – **No School** - Fall Break

October 20 – *Early Release Day (11:45AM)*

October 22 & 23 – Chapel

October 29 – **No School** – **Fall Harvest Festival**

November 11 – **No School** - Veteran's Day

November 12 & 13 - Chapel

November 17 – **Turkey Trot and Early Release Day (11:45AM)**

November 18-21 – Parent-Teacher Conferences

November 26-28 – **No School** - Thanksgiving Holiday

December 10 & 11 – Chapel

December 15 – *Early Release Day (11:45AM)*

December 17 – **Christmas Program**

December 20 – Jan 5 – **No School** - Christmas Break

January 6 – School Resumes
January 7 & 8 – Chapel
January 12 – *Early Release Day (11:45AM)*
January 19 – **No School** - Martin Luther King Day
January 20 – Registration for Fall School Year Begins
January 21 & 22 - Chapel
February 9 – *Early Release Day (11:45AM)*
February 11 & 12 – Chapel
February 14 – **Transportation Day**
February 16 – **No School** - President's Day
February 25 & 26 – Chapel
March 9-16 – **No School** - Spring Break
March 23 – *Early Release Day (11:45AM)*
March 25 & 26 – Chapel
April 1 – Easter Chapel and Brunch for all students
April 3 – **No School** – Good Friday
April 8 & 9 - **Spring/Graduation Photos**
April 10 – **Bike Safety Day**
April 13-17 - Parent-Teacher Conferences
April 20 – *Early Release Day (11:45AM)*
April 22 & 23 - Chapel
May 4 - 8 - **Teacher Appreciation Week**
May 4 – *Early Release Day (11:45AM; Staff Appreciation Lunch)*
May 13 & 14 – Chapel
May 15 – **Water Day**
May 21 – Last Day of School for Students
May 22 – Last Day of School for Teachers/Cleaning Day
May 25 – **No School** – Memorial Day
June 1 – VBS Week
June 8 - Summer Camps Begin

KINDERGARTEN @ GOD'S GARDEN

God's Garden Child Development Center offers a child-centered, discovery-based Christian Kindergarten program. Our Kindergarten Teacher, Ms. Kim C., teacher certified in elementary education with over 15 years of experience.

Aligned with state standards, our kindergarten program prepares children for success in school by focusing on math, science, social studies, language and literacy, social emotional development, and spiritual development via our HighScope Curriculum. Our program is comprehensive and recognizes that all children are unique individuals who learn differently. With the teacher's guidance, **our students thrive** as they explore topics through discovery and investigation, just like in our preschool programs, because learning is most meaningful when children are active participants in the learning process.



Our Kindergarten Class meets Monday thru Friday from 8:45am to 2:45pm, with extended care until 4:30pm daily. The first day of school is August 6th. Meet the Teacher is on August 4th from 9-11am. **Space is limited so early enrollment is recommended.**

Private Kindergarten doesn't have to cost an arm and a leg.

Contact our Director to learn about our Scholarships at director@godsgarden@horizonchurch.com or 480-460-0081.



Dear Parents,

We are excited to announce this year we will continue to use brightwheel as our online billing system for tuition payments, daily Sign-in and Sign-out, attendance, communication, photos, videos, and so much more!

Directions

Download the  **brightwheel** app on your phone to use at school daily!

Getting Started:

1. **Create a free brightwheel account.** After you receive an invitation via email or text, please create a free parent account using either the web or mobile app. Make sure to use the same email address or cell phone number that the invitation was sent to.
2. **Confirm your child's profile.** You will see your child's profile after you create an account – you can confirm information such as birthday, allergies, and additional contacts. If you do not see your child's profile, please contact us with the email address or phone number you used to sign up. You will not see updates within brightwheel until it is used regularly.
3. **Set your account preferences.** You can adjust your notification preferences within your profile settings on the app.
4. **Add your payment information.** Brightwheel offers secure, automated online payments that save time for us and gives you advanced tools and reporting. Please add your payment information to your profile.

Daily usage:

Use the mobile app on your phone to scan the QR code at your child's class kiosk daily to sign your child in and out of school. This will replace the paper and pencil version of signing in and out daily. You must sign legibly your first initial and last name daily.

We're so happy to be using this state-of-the-art billing system here at God's Garden. We hope you enjoy using it. Please let us know if you have any questions or need help getting your app set up.

Thank you,

God's Garden Front Office Staff